

College of William and Mary
Chinese 101: Elementary Chinese I
Fall 2014

Section 01 and Section 02

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- Office Hours: MWF 11:45—12:45
- Other time by appointment

Section 03

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- Office Hours: MWF 4:30—5:30pm
- Other time by appointment

COURSE OBJECTIVE

The Elementary Chinese (I) course is to introduce students to Mandarin Chinese—Chinese Pinyin system, basic grammatical constructions, basic daily communications, and character writing system. It aims to help students develop basic Chinese language skills in the following areas: listening, speaking, reading and writing. Students will also be able to have a glimpse of Chinese culture and society. This class is for students who have not taken Chinese before.

CLASS TIME AND LOCATION

	M-T-W-R-F		Thursday TA
Section 01	10:00—10:50am	Washington Hall 307	Junrong Zhu
Section 02	1:00—1:50pm	Washington Hall 307	Zhaorong Zhang
Section 03	3:30—4:20pm	Washington Hall 307	Yimeng Wang

NOTE: Thursday class is taught by Teaching Assistant. Your TA will keep records of your attendance and performance in class, and report to the instructor.

TEXT AND MATERIALS

Required:

- ❖ Textbook: *Chinese Link (Level 1 Part 1/ Simplified Character Version), 2nd Edition*
- ❖ Workbook: *Chinese Link Student Activity Manual (Level 1 Part 1/ Simplified Character Version), 2nd Edition*

Supplementary Materials

- ❖ **Audio materials** are available online:
http://wps.prenhall.com/wl_wu_chinese_link_2nd_edition/
- ❖ **Blackboard** is an essential information center, where you can find detailed class schedules, homework assignments, announcements, supplementary materials, as well as grades. To ensure good performance in class, make sure you check blackboard on a regular basis.

EXPECTATIONS

1. Come to class on time.
2. Notify instructor as soon as possible of any anticipated absence.
3. Actively participate in class practices and conversational drills.
4. Speak Chinese in class exercises. REFRAIN FROM SPEAKING ENGLISH.
5. Listen to audio materials on a regular basis.
6. Write assignments as required and submit in a timely manner.

HONOR CODE

Honor and integrity are fundamental attributes of our community. We are privileged to live with an honor system, created and administered by students, because it inspires us to achieve our maximum potential without interference from others. Dishonest conduct violates the trust that exists at the college. Therefore, it is imperative that we accept no compromise and allow no action by any student to weaken the community of trust.

To read more information about the Honor Code, go to www.wm.edu/honor

Specifically for this course, students are required to do all work independently unless specified by the instructor. You may not, for instance, have written assignments corrected or revised by a native speaker or a student of advanced level. It is also a violation to use translation software or web-based translation sites to complete assignments.

SPECIAL ACCOMMODATIONS

Students with disabilities that have been certified by the Office for Disability Services should inform the instructor of their needs as soon as the course starts, and will be appropriately accommodated. The Office for Disability Services is located in Campus Center, Room 109 (Tel: 757-221- 2510). To read detailed information, please refer to: <http://www.wm.edu/offices/deanofstudents/services/disabilityservices/>

GRADES AND GRADING POLICY

Your final grades will be based upon your performance in the following categories:

❖ Attendance & Participation	15%	❖ Written Assignments (10)	10%
❖ Quizzes (10)	15%	❖ Oral Performance (8)	20%
❖ Unit Tests (5)	20%	❖ Final Exam	20%

Letter Grade

100%--93%	A	92%----90%	A-		
89%----87%	B+	86%----83%	B	82%----80%	B-
79%----77%	C+	76%----73%	C	72%----70%	C-
69%----68%	D+	67%----66%	D	65%	D-
Below 65%	F				

Detailed Requirements and Make-Up Policy

Attendance: William and Mary students are expected to attend all classes. Students are responsible for work missed during any absence from class. Specifically for this course, attendance includes regular classes, TA sessions, and language partner meetings. The instructor and TA will keep records of your attendance; you are responsible for logging your language partner meetings (see the Log form in Appendix 2). You are allowed THREE absences from class without a need for documentation or excuse. This includes personal and medical absences. In the case of an extended absence (more than three consecutive days), you will need to provide documentation from the Dean of Students Office. Any unexcused absences beyond three, or extended absences not confirmed

by the Dean of Students Office, will result in a deduction of your attendance and participation grade. In some rare situation, when a student's absences are excessive, the instructor reserves rights to require further supporting documents to evaluate the student's case.

Summary of grade deduction policy

Number of Unexcused Absences	Score Range
1-3	100%
4-5	90%-95%
5-6	70%-89%
6-7	60%-79%
8+	Not eligible to attend final exam

Participation: Be attentive and responsive in class. In order to do so, do preview assignment and listen to audio materials as required. You are expected to use only Chinese to participate in classroom practices. English should not be used except when you ask questions with a Chinese request: 我有问题 wǒ yǒu wèn tí = I have a question.

Written Assignments: At the start of each chapter, detailed class schedules and homework assignments will be posted on Blackboard. Please read the schedule and do homework EVERYDAY. Do not cram your assignments. You will need to turn in workbook/written assignments every Friday. Late submission will result in 1 point deduction off each assignment grade. Assignments which are late more than one week will no longer be accepted. Please write your assignments neatly. Follow Chinese character writing rules. Sloppy and illegible handwriting will cause 0.5 point deduction of each assignment grade.

Oral Performance: Oral performance grade consists of three types of tasks: reading dialogs/texts on textbook, individual presentation and group presentation.

Reading Dialogs/Texts: Students will sign up for this task with the instructor during office hours. Each student should have FOUR scores of reading, two before fall break, and two after. You will be graded based on your pronunciation and fluency.

Individual Presentation: Students will sign up for individual presentations with the instructor on Thursdays. Topics will be given by the instructor or chosen by students themselves, which are related to

class contents. Each student should have two individual presentations, one before fall break, and one after. The first one will be one-on-one with the instructor during office hours. The second one will be in class.

Group Presentation: There will be a group presentation in small groups of 3-4 students every two or three chapters. You are encouraged to express ideas based on class topics by using words and grammatical structures you have learned as much as possible. DON'T read scripts but try to perform naturally and fluently. Each student should participate in two group presentations, one before fall break, and one after.

Your individual and group presentation will be graded based on preparation, pronunciation, fluency, complexity/clarity, and grammar accuracy. Read the grading rubric in Appendix 1.

Quizzes: Small quizzes will be on Mondays and Wednesdays. Monday's quiz will be on Pinyin and meaning; Wednesday's quiz will be on writing characters. No other notice will be given. No make-up would be allowed unless it is an excused absence. The lowest score will be dropped by the end of the semester.

Unit Tests: Every 2-3 chapters there will be a unit test. Please be advised that the coverage of tests and the dates of tests are subject to adjustment according to the real progress of study. No make-up would be allowed for the unit test unless it is an excused absence.

Final Exam: Final Exam will consist of an oral part and a written part. The oral exam will be one-on-one in the last week of class. You are expected to attend the written exam on the specified date and time. Pre-approval from the Dean of Students Office is needed if you have to take final exam on a date other than the one allocated by the Registrar's office.

Extra Credit: You may earn extra credits by participating in Chinese House activities or WMCI cultural activities. Each valid participation equals to 0.1 point. The maximum of your total extra credit for a semester is 2 points. You are responsible to keep the activity log (see Appendix 3) and submit by the last day of class.

TYPICAL CLASS PROCEDURES

	Before Class (or Homework)	In Class
DAY 1	<ul style="list-style-type: none"> • Listen to and read new vocab and sentence patterns • Study vocab in the text • Prepare for vocab quiz (pinyin and meaning) 	<ul style="list-style-type: none"> • Quiz on new vocab (pinyin and meaning) • Introduce and practice new vocab and sentence patterns
DAY 2	<ul style="list-style-type: none"> • Read grammar pages • Study grammar structures in the text • Work on writing characters 	<ul style="list-style-type: none"> • Introduce and practice grammar structures in context • Short conversational drills
DAY 3	<ul style="list-style-type: none"> • Prepare for character writing quiz • Read <i>Language in Use</i> along with the audios • Work on SAM homework 	<ul style="list-style-type: none"> • Character writing quiz • Review vocab, sentences and grammars • Use major sentence patterns and grammar structures to make conversational practices
DAY 4	<ul style="list-style-type: none"> • Read and study the text, prepare to answer questions about the text • Review vocab, sentence patterns, and grammar • Work on SAM homework 	<ul style="list-style-type: none"> • Attend TA drill class • OR meet with language partner • OR individual presentation with the instructor (sign-up required)
DAY 5	<ul style="list-style-type: none"> • Finish all listening and writing exercises on SAM and other required written assignments • Read <i>Language in Use</i> along with the audios, get ready to perform the dialog 	<ul style="list-style-type: none"> • Read <i>Language in Use</i> and answer content-related questions • Perform the dialog • OR scheduled unit test

TENTATIVE CLASS SCHEDULE

NOTE: Detailed weekly schedule will be posted on Blackboard. You need read the schedule every carefully before class. If you do not understand what the schedule asks you to do, it is your responsibility to seek clarification. Please be advised that this schedule is subject to change under certain circumstances. Instructors reserve the right to make modification of the class schedule according to real learning progress throughout the semester.

Week	Duration	Class Agenda
1	8/27—8/29	Course introduction, Pinyin, Classroom expressions
2	9/1—9/5	Pinyin and Classroom expressions continued, Chinese writing system
3	9/8—9/12	Lesson 1 Greetings 问候 Lesson 2 Names 名字
4	9/15—9/19	Lesson 2 Names 名字 continued 9/19 Unit Test 1 on Pinyin, and L1
5	9/22—9/26	Lesson 3 Nationalities and Languages 国籍和语言
6	9/29—10/3	Lesson 4 Studies 学习 10/3 Unit Test 2 on L2, L3, L4
7	10/6—10/10	Lesson 5 Introductions 介绍
8	10/13—10/17	Fall Break 10/11-10/14 Lesson 5 Introductions 介绍 continued Lesson 6 Family 家庭
9	10/20—10/24	Lesson 6 Family 家庭 continued 10/24 Unit Test 3 on L5 and L6
10	10/27—10/31	Lesson 7 Addresses 地址
11	11/3—11/7	Lesson 8 Meeting and Making Plans 见面、相约 11/7 Unit Test 4 on L7 and L8
12	11/10—11/14	Lesson 9 Phone Calls 打电话
13	11/17—11/21	Lesson 10 Time and Schedules 时间表
14	11/24—11/28	Lesson 10 Time and Schedules 时间表 continued 11/25 Unit Test 5 on L9 and L10 Thanksgiving 11/26-11/30
15	12/1—12/5	Final Review and Oral Exam
	12/15	Final Written Exam 2-4pm Location TBA

SUMMARY OF IMPORTANT DATES

Sep 19, Fri	Unit Test 1 on Pinyin and L1
Oct 3, Fri	Unit Test 2 on L2, L3, L4
Oct 11—14	Fall Break
Oct 24, Fri	Unit Test 3 on L5 and L6
Nov 7, Fri	Unit Test 4 on L7 and L8
Nov 25, Tue	Unit Test 5 on L9 and L10
Nov 26—30	Thanksgiving
Dec 1—5	Final Oral Exam
Dec 15, Mon	Final Written Exam (Listening, Reading and Writing) 2:00—4:00pm, Location TBA

STUDENT RESOURCES

Chinese Major or Minor	As a W&M student, you have the opportunity to major or minor in Chinese Studies. Go to the Chinese Studies website for requirements: http://www.wm.edu/as/modernlanguages/chinese/undergrad/index.php Chinese Program Open House and Chinese Major Forum are to be held in fall semester. Stay tuned.
Study Abroad Programs	W&M offers two study abroad programs: 1) W&M Faculty-led Summer Intensive Program, and 2) W&M-Tsinghua Student Exchange Program. Refer to Chinese Studies website for further introductions: http://www.wm.edu/as/modernlanguages/chinese/studyabroad/index.php
Chinese House	William & Mary Chinese House is a place where you can get benefits of living and breathing Chinese language and culture. The Chinese House offers around-the-clock Chinese study in various forms: tea talk, movie night, celebration of Chinese holidays, cooking lessons and much more. Check out more activities here: http://www.wm.edu/as/modernlanguages/chinese/chinesehouse/index.php
Chinese Language Partner Program	The Chinese Language Partnership is a language exchange program dedicated to connect Chinese language learners with Chinese international students at the College of William and Mary. Program details and sign-up can be found here: http://yubanwm.weebly.com/index.html
W&M Confucius Institute	The WMCI is a collaborative educational and service partnership between the College, Beijing Normal University (BNU), and the Office of Chinese Language Council International (Hanban). Throughout the academic year WMCI will organize a series of Chinese culture events and activities. They also provide a series of Chinese language proficiency tests, such as HSK, HSKK, BCT, etc. Information can be found on their website: http://www.wm.edu/sites/confuciusinstitute/

APPENDIX 1**Oral Presentation Grading Rubric**

	Exceeds expectation (20-19)	Meets expectation (18-16)	Needs improvement (15-12)
Preparedness, Content <i>(for individual presentation)</i>	Fully prepared and rehearsed; Extra information is added; Bring in self-made materials, and they are helpful for the audience to better understand the presentation.	Fully prepared and obviously rehearsed, but maybe a couple of more rehearsals; All required information is included.	Somewhat prepared, but clearly need more rehearsals; Miss some required information.
Pronunciation	All pronunciation is correct; All intonation sounds natural.	Most pronunciation is correct; Most intonation sounds natural; Pronunciation and intonation do not interfere with comprehensibility.	Some pronunciation is incorrect; Some intonation is inappropriate; Pronunciation and intonation interfere with comprehensibility.
Fluency	Speak fluently all the time; Language flow sounds natural; Pauses are appropriate for speech purposes.	Speak fluently most of the time; Language flow is generally good; Obvious long unnecessary pauses less than 3 times.	Stop frequently; Fluency interferes with language flow.
Complexity & Clarity	Use some extended vocab or sentence patterns appropriately; Express ideas or meaning 100% clear.	Vocab and sentence patterns show a great variety; Express ideas or meaning very clearly.	Vocab and sentence patterns do not show variety; Sometimes the ideas or meaning is not clear.
Grammar Accuracy	All vocab is used correctly and appropriately; All structures are correct and appropriate.	Most vocab is used correctly and appropriately; Most structures are correct and appropriate; Misusage does not interfere with comprehensibility.	Some vocab is used incorrectly or inappropriately; Some structures are incorrect or inappropriate; Misusage interferes with comprehensibility.
Team Work <i>(for group presentation)</i>	Contribute fairly equally (compared to other team members) to the oral performance during the presentation.		Take a small share of the entire performance during the presentation.

Number Score: _____

Other Comments:

APPENDIX 2

Language Partner Meeting Log

Print Name(s) of Language Partner(s): _____

E-mail(s): _____

MINIMUM FIVE TIMES A SEMESTER

	Date/Time	Topics	Signature
1			
2			
3			
4			
5			

APPENDIX 3

Extra-Credit Activity Log

	Event	Date/Time	Signature	Contact Info
1				
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